



BrunSCO Spring Fling
2019 Vendor Application

Company Name: \_\_\_\_\_

Representative Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Event Location: 349 Whiteville Road, Shallotte, NC

Vendor Set-Up: Thursday, April 18th, 2019 8:00 AM – 4:00 PM

Event Hours: Thursday, April 18th 2019 5:00 PM – 10:00 PM

Friday, April 19th 2019 4:00 PM – 10:00 PM

Saturday, April 20th 2019 2:00 PM – 10:00 PM

SPACE IS LIMITED. Please return your completed application with entry fee. Approval letters will be emailed. The BSF committee reserves the right to deny any application for any reason. NO REFUNDS.

APPLICATION MUST BE COMPLETED IN FULL TO BE CONSIDERED

This application is for a 10'x 10' booth space and is available for the following:

Table with 4 columns: Fees, # Spaces, Price, Amounts. Rows include Chamber Member Booth, Chamber Member Booth with Corner, Non-Chamber Member Booth, Non-Member Corner Booth, Electric 120v, 20 amp circuit, and Subtotal.

TOTAL Amount Enclosed \$ \_\_\_\_\_

Make Checks Payable to: Brunswick County Chamber of Commerce, PO Box 1185, Shallotte, NC 28459. Once Approved there will be no refunds (no exceptions) \*\*RETURN CHECK FEE IS \$35\*\*

Signature \_\_\_\_\_ Date \_\_\_\_\_

The undersigned understands that by failing to abide by the rules s/he may be asked to leave the Event and no refund will be made.



## SPRING FLING RULES & REGULATIONS

### EVENT GROUNDS RULES

1. NO PETS ALLOWED
2. NO SMOKING ANYWHERE ON FESTIVAL GROUNDS including vendor tents.
3. NO WEAPONS ALLOWED

### SECURITY

1. There will be overnight security on-site Thursday and Friday evenings, April 18<sup>th</sup> and April 19<sup>th</sup>, 2019.
2. In case of high winds or rain, it is recommended that you include sidewalls on your tent and ensure the tent is properly secured in the ground.
3. The Brunswick County Chamber of Commerce and the Brunsc Spring Fling committee are not responsible for damage sustained to your items within or around your booth.

### VENDOR RESPONSIBILITIES:

#### **You will receive your space assignment when you check-in.**

1. Set up is on Thursday, April 18<sup>th</sup> from 8:00 AM – 4:00 PM
2. Upon check-in, you will receive an information packet which will include your vendor parking passes, vendor wristbands, booth assignment, list of vendors and more.
3. Every vendor **MUST** stay within their 10x10 booth space.
4. You are *required* to have a visible fire extinguisher in your booth.
5. You are *required* to have a 10x10 pop up tent and provide your own tables, chairs and hand cart to transfer items.
6. If you have requested electric, you must provide your own extension cords. All available electric receptacles will be GFCI protected so please test your equipment before arriving at the festival. All vendor wiring, including drop cords, should be checked for proper polarity and continuity of ground conductors.
7. All vehicles **MUST** be removed from the area **NO LATER** than 4:00 PM on Thursday, April 18<sup>th</sup> and 1 hour prior to the start of the fair on Saturday and Sunday. **No vehicles will be permitted on the grounds during fair hours.**
8. Vendors will handle their own sales and be responsible for collecting/turning in 7.0% NC Sales Tax where applicable
9. Exhibitors **MUST** maintain a display of his/her work during festival hours.
10. Exhibitors **MAY NOT** pack up prior to 10:00 PM on Saturday unless given permission by a member of the Brunsc Spring Fling Committee.

There is no guarantee provided against the possibility of duplication or similarity of products

